



BSSC SANTA CLAUS COACH'S INFORMATION

November/December 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	20 Santa Claus Sign Up DEADLINE	21 Tee Order Deadline- NOON	22	23 Thanksgiving	24	25
26	27	28	29	30	1 Santa Claus Event/ Tee Pick Up	2 Santa Claus Event/ Tee Pick Up

BSSC OFFICIAL SPONSORS

- Miller Lite is the official alcohol sponsor of the BSSC. Teams will receive BSSC specials, \$6.00 Pitchers and \$1.50 Miller Lite drafts, at the league sponsor bars.
- It is your job as a coach to lead your team to our official BSSC bar sponsors after each game.
- The Official BSSC Sponsor Bars for this sport are:

Looney's Pub & Kisling's Tavern

SANTA CLAUS ANONYMOUS DATES *(Games Played on Friday & Saturday)*

- **DATE:** Friday, December 1st & Saturday December 2nd
- **TIMES & LOCATIONS:** Friday 6:00 pm to 10:00 pm AND Saturday 10:00 am to 5:00 pm
- **EVENT FORMAT:** (2) refereed games for each team
- **EVENT MAKE UP DATE:** Friday, December 8th & Saturday, December 9th

EVENT FEE

The event fee for Santa Claus Anonymous is \$38 per person. (**\$5.00 extra for long sleeves**). Put in your comment section that you want long sleeves.

EVENT REFUNDS

If the charity event is canceled because of weather or field conditions, the BSSC will make every effort to reschedule. The rain out date will be the next available date on the calendar. (See above for rainout dates). Once a team or individual has been registered for this event, no refunds will be given if the games are rescheduled. If the BSSC is unable to reschedule the event (since this is a charity event) we would hope players would donate their fee as a charitable contribution. If you choose not to make a charitable contribution, please contact the BSSC for refund details.

CONTACT MIKE CRAY: (mikec@baltssc.com)

PLEASE include the following information when sending an email:

1. Coaches name
2. Sport
3. Division & Team #
4. If you are contacting Mike based on a conversation you have had, please include specifics about the conversation along with where and when the conversation took place.



BSSC COACHES ONLINE INFORMATION

PASSCODE INFORMATION (WILL BE SENT TO YOU BY NOV 17th)

- The passcode you receive from the BSSC includes the web address and a personal pass code that will allow you to enter all of the information for your team online (team name, T-shirt sizes, comments, coach/assistant coach info, etc.). Go to www.baltssc.com/team, enter your pass code, and then use the drop down menu to pick a sport/league. **LOST PASS CODE:** contact mikec@baltssc.com
- The BSSC will choose your teams color for this event.

COACH & ASSISTANT COACH INFORMATION

Every team **MUST** have an assistant coach to receive important BSSC information in case the coach is unavailable to receive emails. Coaches must enter their and the assistant coach's name, e-mail address, and their home/cell/work phone #'s on the site. Please update information if it changes.

LAST DAY TO PUT REQUESTS/COMMENTS ON-LINE – Tuesday, November 21st / NOON

Emailed requests/comments to the BSSC will **NOT** be honored, only comments/request found online.

- You would like to play on just Friday night
- You would like to play on just Saturday
- You would like to play on Friday and Saturday.
- You have a specific time that you would like to play your games. Times cannot be guaranteed on Friday night, since we are limited to field time.

POSTING THE SANTA CLAUS ANONYMOUS SCHEDULE- Tuesday, November 21st / AFTERNOON

INDIVIDUAL PLAYER INFORMATION DEADLINE –November 21st / NOON

Based on the number of individuals who have signed up, BSSC will try to fill all team requests.

Please note the following procedure:

- Email mikec@baltssc.com with the following information:
- Coach's name, sport, division, team # and number of players needed with gender noted
All individual information (name, e-mail, tee size, league fee) will be entered on the team's online form **AFTER** the first tee deadline day has passed and the BSSC will email you the individual(s) contact information. Please contact them and introduce yourself.

T-SHIRT INFORMATION

T-SHIRT ONLINE ORDER DEADLINE – Tuesday, November 21st @ NOON

To find this form, go to www.baltssc.com/team, enter your pass code, and then use the drop down menu to pick a sport/league. This is where you will enter team color, quantity, T-shirt sizes and player's roster info.

- The deadline above is for coaches to enter quantity and sizes of shirts for your team.
- Coaches will not be allowed to access the online T-shirt form once the original order date has passed.
- Teams will be held financially responsible for the total number of shirts ordered.
- The order form calculates T-shirt total, deposit and final \$\$ balance for your team.
- Sizes must be entered **BEFORE** entering your player's names on the roster form.
- The number of roster spots allowed by the software coincides with the number of T-shirts entered.
- The BSSC will choose your teams color for your t shirts for this event.



AVAILABLE TEAM T-SHIRT COLORS AND SIZES

- Each Participant for this event will receive a GREEN or RED short sleeve shirt for this event.(BSSC WILL CHOOSE TEAM COLORS BASED ON ODD OR EVEN TEAM #). This will eliminate the need for mesh pennies to be worn at the game.
- If your team would like to have long sleeve shirts for this event, please put that in your coach's comments. There is a \$5 per shirt additional charge for long sleeve shirts.

COACHES T-SHIRT PICK-UP – BEFORE YOUR GAME.

PLEASE COME ½ HOUR BEFORE GAME TIME TO PICK UP SHIRTS, ROSTER AND PAY ANY OUTSTANDING BALANCE

PAYMENT OPTION # 1

COACHES SET UP PAYMENT LINK FOR SANTA PLAYERS TO PAY YOU BEFORE THE CHARITY EVENT:

Stress-free Team Balance Collection through Splitzee

Splitzee accepts credit cards / Pay Pal from your teammates.

- **To start, visit <http://splitzee.com/for/balt-ssc> and enroll a SANTA team and set up a personal fund link to invite teammates to contribute online.**
- You can communicate with everyone on your team and track everything automatically. Splitzee allows you to enter "off line" payments for players that would like to use a check or cash payment.
- Track who/ who didn't pay, as Splitzee tracks offline payments easily and online payments automatically.
- One-click reminders to the team with no more awkward conversations about money owed

NOTE: Balances cannot be forwarded to the BSSC from your Splitzee account.

Coaches send final balance due to BSSC Charity Foundation by 12/1/17 to paypal.me/BSSCCharity

PAYMENT OPTION # 2

COACHES COLLECT PAYMENT FROM SANTA PLAYERS OUTSIDE OF SPLIZEE AND SEND PAYMENT BY 12/1/17: paypal.me/BSSCCharity

PLAYMENT OPTION # 3

COACHES COLLECT PAYMENT FROM SANTA PLAYERS OUTSIDE OF SPLIZEE AND BRING PAYMENT TO TEE SHIRT PICK UP BEFORE GAME:

MUST be one check or one check / cash combo. MAKE CHECKS OUT TO BSSC CHARITY FOUNDATION

TEAM ROSTER INFORMATION

It is the responsibility of the COACH to enter their players names AND a valid personal email address for each player online by using the password provided by the BSSC. Exception: When a coach receives individuals from the BSSC.

The BSSC uses this information to confirm player's participation and communicate with the entire league (rainouts, forfeits, social events, etc.).

****All T-shirts MUST be ordered BEFORE entering players' names & email addresses******

1. From the tee order form, go to: "CLICK HERE FOR TEAM ROSTER."
2. Type each players names & personal email addresses.....then click "ADD MEMBER."
3. Enter players information until the number of roster spots has reached the total number of T-shirts that appear on the coach's form.

EXAMPLE: You have ordered 12 T-shirts. You have two players on your roster. You may add 10 more players to your roster.



	FIRST NAME	LAST NAME	EMAIL ADDRESS		
1	Jackie	Smith	Jsmith@gmail.com	ADD/DELETE	Signature <input type="checkbox"/>
2	Ray	Mason	ray@msn.com	ADD/DELETE	Signature <input type="checkbox"/>

COACHES ONLINE ROSTER DEADLINES / RESTRICTIONS:

- Completed team online roster form (all full names AND valid personal email address for each player).

PRINTING THE TEAM'S ONLINE ROSTER SHEET

- From your teams online roster form, use the “click here for team roster” link to print your team’s roster. If your link does not open, please contact the BSSC. We will send you a copy of the roster via email.
- Any player not on the online team roster will be considered an ILLEGAL PLAYER. (see “General Team Rules”)





COACHES ONLINE FORM EXAMPLE

[CLICK HERE FOR TEAM ROSTER]

Team Info:	Coach Info:	T-Shirt Quantities:	
<p>Team Number: 26 Team Name: <input type="text"/></p> <p>Team Color: Please Pick One <input type="button" value="v"/> view a PDF of shirt colors</p> <p>Comments: 1. We have a team event in the evening on 6/21, can we have an early game, thanks</p>	<p>Coach First Name: <input type="text"/></p> <p>Coach Last Name: <input type="text"/></p> <p>Coach Email: <input type="text"/></p> <p>Coach Cell Phone: <input type="text"/></p> <p>Coach Work Phone: <input type="text"/></p> <p>Coach 2 First Name: <input type="text"/></p> <p>Coach 2 Last Name: <input type="text"/></p> <p>Coach 2 Email: <input type="text"/></p>	<p>S: <input type="text" value="0"/></p> <p>M: <input type="text" value="0"/></p> <p>L: <input type="text" value="0"/></p> <p>XL: <input type="text" value="0"/></p> <p>XXL: <input type="text" value="0"/></p> <p>XXXL: <input type="text" value="0"/></p> <p>XXXXL: <input type="text" value="0"/></p> <p>XXXXXL: <input type="text" value="0"/></p> <p>TOTAL: 0</p> <p>Put a Coach Indicator on the following size: Coach <input type="button" value="v"/></p> <p>NOTE: ONLY the COACH receives a "C" on their shirt and the size MUST match the person listed as COACH on this form, NOT the assistant coach or any other player on the team, ONLY THE COACH listed on this form receives a "C" on the sleeve.</p>	<p><input type="button" value="Update"/></p> <div style="border: 2px solid red; padding: 5px;"> <ol style="list-style-type: none"> 1. Add coaches T-shirt size to team total above. 2. Use the drop down menu to enter COACHES T-shirt size in the indicator box. 3. ONLY the person listed online as the coach will receive a "C" on their shirt for staff recognition. </div>
<p>ENTER ON VALID COMMENT REQUESTS IN THIS BOX</p> <p>E-MAIL REQUESTS WILL NOT BE HONORED</p>			

AVAILABLE TEAM T-SHIRT COLORS AND SIZES:

- Up to 3XL - Black, Gray, White, Orange, Purple, Pink, Red, Maroon, Camel, Chestnut, Vegas Gold, Daisy, Forest Green, Irish Green, Military Green, Lime, Indigo Blue, Light Blue, Navy, and Royal Blue.
- Up to 4 XL - Black, Gray, White, Red, Maroon, Navy, and Royal Blue are available.
- Up to 5 XL - Black, Gray, White, Red, Navy and Royal Blue are available.
- Note - Each 2XL-5XL shirt costs an additional \$3

TOTAL COST:	\$725
PAYMENTS MADE:	\$200 (5/18/2015)
TOTAL DUE:	\$525

Base price for this league includes 12 players: \$725
 Each player over 12 costs an additional: \$65
 Each 2XL-5XL shirt costs an additional: \$3

